## Hockey Canada Registry HCR 3.0

## **Online Registration**



## Intro

Welcome to HCR 3.0!

This upgraded version of the Hockey Canada Registry (HCR) replaces and integrates three separate platforms: HCR 2.0, HCR Online Registration, and eHockey. All information that previously was stored in these three platforms has been consolidated into HCR 3.0.

You should find that the new online registration process has eliminated the repetitive entry of data and is much easier to use.

Let's get started!





## Create an Account

When you first click the registration link from our website, you will be taken to the **Register Now!** page.

Click the **Login** link in the upper right corner to create an account.

*Everyone must create a new account.* 

Your login credentials from the old online registration system are no longer valid.

		Q FR Log
MARKHAM WAXERS HOUSE LEAGUE ONTARIO HOCKEY FEDERATION	Visit webs	ite 🗹
Overview Home Contact	Now !	
Registration	View Online Stores	
Participant		
wered by Spordle ©2021 Spordle Inc. All rights reserved.	sp	ordle



# Create an Account

Click on the **Sign up** link and complete the sign up form.

*Please use a personal email when setting up your account.* Work emails change and make password recovery difficult. The Waxers no longer have the ability to look up or change passwords.

Note: ensure that the email is valid and that you have access to it. A verification code will be sent in the next step!

The password must have the following: 8 characters 1 Upper case letter 1 lower case letter 1 number 1 special character (e.g. \*^\_?, etc.)

Once completed, click the **Sign up** button.



My Account	
r account	
7	
ount? <mark>Sign up</mark>	

Back to login	ount
Sign up	Journ
Email martinhardcastle49@gmail.co	m
First name	
Last name	
Password	i
Confirm password	
English	
Sign up $ ightarrow$	
Already have an account? Sig	n in

### Create An Account

You will be sent a verification code to the email you provided. If you do not receive it, you can click the **Send Email** link. If you still do not receive it, check your junk/spam folder.

Enter your verification code and click the **Verify** button.

If verification is valid, you will be redirected to the login screen to log in with your new credentials.

Login and agree to the Hockey Canada Registry Terms and Conditions.

From there you will be directed to the **Register Now!** page again, but this time you are logged in and ready to register participants.

< Back to login







#### Terms and conditions

Please read and accept the following terms and conditions of use before proceeding.

#### Spordle Terms of Use

#### **Terms and Conditions**

#### User Agreement

This User Agreement ("Agreement") is entered into between Spordle Inc. ("Spordle") and the user ("User", "you", "your") to govern your use of the Spordle Solutions ("Solutions") that you will access from the Spordle ID platform either through Spordle My Account ("User Account"). Please read this agreement carefully. You must agree to all of the terms of this agreement to use Spordle My Account.

By clicking the "I Agree" checkbox or by accessing, browsing or using the Platform, you agree to be bound by these Terms of Service and any related policies or guidelines, including any subsequent amendments or modifications

If you do not agree to all of the Terms and Conditions, then you understand that you will not be permitted to use Spordle My Account, and you agree to click the "CANCEL AND QUIT" button.

#### 1. User

User agrees to provide accurate, complete and current information as required. User agrees to notify Spordle of any changes to such information by periodically updating such information.

Please refer to Spordle's Privacy Policy to understand how Spordle collects, uses and discloses your personal information. service is not intended for use by children under the age of 13. If you are under 13, please do not register or submit personal information to the There is no charge to register for the Serv

#### Decline & exit

Powered by **Spordle** My Account

l agree 🗸



To begin registration, click the View Online Stores button.



**Overview** 

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### **Online Store**

The online store lists all the registration packages that the association is offering by player divisions/age groups. You can scroll through them to see the options.

Markham Waxers House League offers a player registration package for all age groups from U7 through U21. In the U11 and older age groups there is a second registration option for full-time goalies.



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Start date : 2021-08-02 Register now End date : 2021-08-02 Registration **Registration fee** Category More Member type 2021-2022 U21 Player Registration \$775.00 Player  $\mathbf{v}$ 2021-2022 U15 Player Registration \$775.00 Player × 2021-2022 U13 Player Registration \$775.00 Player V 2021-2022 U11 Player Registration \$775.00 Player × \$775.00 2021-2022 U9 Player Registration Player ×

If you click the down arrow to the left of the package name, it will slide open and list the package details.

### Details

If you scroll to the bottom of the page, you'll see Details. Clicking the + sign will open the sections so you can view the discounts offered by the Waxers as well as the payment terms and conditions.

If you register three or more siblings, you are eligible for a discount on the third and subsequent children. The discount will be applied automatically when you check out.

Note: If you are registering three or more siblings in different packages—player or goalie—or have three children spread between house league and rep, please email the Waxers **prior** to registering in house league.

Scroll back to the top of the page and click the red **Register Now** button.

)verview
Home
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Regi	istration fee: \$775.00					
Before Early	2021-08-15 registration fee	\$725.00				
After 2 Late	registration fee	\$825.00				
~	2021-2022 U8 Player Registration	ו	Player	\$775.00		
~	2021-2022 U7 Player Registration	1	Player	\$775.00		
Item No item	<b>S</b> ns available.					
Deta	ils					
(i) Dis	scounts			×		
Fift Fou Thir	h Child rth Child <sup>.</sup> d Child					
(i) Ter	rms & conditions			+		
	MARKHAN		IS HOUSE LEAGUE			Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z Z
	Overview		2021-2022 Ho	use League F	Player Registratio	n
	Home Contact		Register now			Start date : 2021-0 End date : 2021-0



HCR 3.0 provides the option of registering an existing participant OR registering a new participant.

### **New Participants**

**STOP!** New participants cannot register for Markham Waxers House League until the Waxers have created an HCR profile for the player. To initiate the process, complete the Waxers <u>New Player Profile Request form</u>. Details on the process are on our website.

### **Existing Participants**

If your participant has played before or you have finished the new participant process outlined above, select **Register an existing** participant and then click the Start **Registration** button.

### Register a participant







### **Register an existing participant**

Already participated in organized hockey as a player, coach, official or volunteer.

Register a new participant Never participated in organized hockey.

Start Registration →



If you've linked your family members to your account, your children may show up in your account. If not, simply search for them. Enter their first name the way it was set up when they first registered in hockey. For example, if your son's name is John but you registered him as Johnny when he was 5, his HCR record will be under Johnny not John. Enter their last name, date of birth in YYY-MM-DD format and click the **Search** button.

Typically only your player will show up, but there may be multiple options. The default selection should be the correct one based on the birth year. Please read and confirm your player.

Once located, HCR will display a list of available registrations based on the player's year of birth. The default selection should be the one based on the player's birth year. However the system has been showing multiple options. You must select the registration based on your child's birth year. READ and CONFIRM carefully!

Select the package that corresponds to your child's birth year and click the **Next** button.





### Questionnaire

The next step is answering the questionnaire. Required questions are noted with a red asterisk \*. You cannot proceed to the next step until all required questions are answered.



aire	×
TL TEST LARSEN (6 yrs.) HCR # 2021533000014162	
Player Info	
What position does your child play? *	
Select	Visit website I
Is your child willing to play goalie on a rotating basis to try out the position during the season? *	
🗌 Yes 🗌 No 📄 Maybe	ו
Registration Requirements	Start date : 2021-08-0
Proof of Age & Residency *	End date : 2021-08-0
Select 🗸	
Parent Respect in Sport *	Registration fee
Select V	\$775.00
Sponsorship	
The Waxers rely on sponsors to keep hockey affordable for all in our community. Can you sponsor a team? *	\$775.00
☐ Yes ☐ No	\$775.00
Maybe. Please contact me with additional information.	\$775.00
Which division(s) would you like to sponsor?	

### Waivers

Now come the waivers. These include mandatory Hockey Canada waivers, OHF waiver for Rowan's Law, and Waxers waivers. Please read them carefully. You are agreeing to abide by these rules, regulations, and policies for the season.



Registration

Participant

#### MARKHAM WAXERS 2021

#### Waivers

TL TEST LARSEN (6 yrs.) HCR # 2021533000014162

#### Waivers (1 of 6)

#### HOCKEY CANADA Agreement

Hockey Canada does not sell, trade or otherwise share the information we collect outside our Members and Associations. However, we may from time to time use this information for the purposes of offering additional services, promotions, including promotions offered by third parties, and/or hockey specific research. This type of usage of your personal information by Hockey Canada, its Members and/or associations is entirely at your discretion. Should you choose to allow this type of usage please check the box below.

I have read and accept the waiver \*

Previous			Next	\$775.00
	*	2021-2022 U11 Player Registration	Player	\$775.00
	~	2021-2022 U9 Player Registration	Player	\$775.00

Visit website 🗹

Start date : 2021-08-02 End date : 2021-08-02

Registration fee

\$775.00

\$775.00

### **Register Another or Check Out?**

Once you have agreed to the last waiver, you have the option to register another participant or check out.

If you choose to register another participant, you'll go back to the screen to select the participant.

If you choose to check out, you'll get a chance to review your order and select payment method.

Register a	partici
Previous	

#### MARKHAM WAXERS 2021







Proceed to check out  $\rightarrow$ 

UNDER-18 (Born 2005 or 2004)

Plaver

### **Registration Summary**

Here is your chance to review your order. And, if you forgot you had another child to register, the system gives you the option to register another participant. Something for everybody!

If you notice something wrong, you have options:

1. **Remove the member**, i.e., cancel the order or

2. Edit the member's registration which will return you to the first screen of registration for that member allowing you to make any updates necessary.

If everything looks good, click the **Next** button.



Contact
Registration
Participant

Registration summary	×	Visit website 🗹
Order summary		
Registration for TEST LARSEN         Edit this member's registration       Remove this member		
Registration 2021-2022 U7 Player Registration	\$725.00	Start date : 2021-08-02 End date : 2021-08-02
Total price	\$725.00	
		Registration fee
Register another participant	Next	\$775.00
<ul> <li>2021-2022 U15 Player Registration</li> </ul>	Player	\$775.00
<ul> <li>2021-2022 U13 Player Registration</li> </ul>	Player	\$775.00

### **Register Another Participant**

If you selected Register another participant in error, HCR has your back. The system has a **Skip to payment** link at the top of the page just in case you changed your mind or clicked too quickly.

If you want to register another participant, select **Register an existing participant** and click the **Start Registration** button.

Remember, you cannot register a new participant even though HCR 3.0 may provide that option.

#### Register a participant







### **Register an existing participant**

Already participated in organized hockey as a player, coach, official or volunteer.

**Register a new participant** Never participated in organized hockey.

Start Registration →

### **Registration Summary**

If you choose to skip to payment, the next screen you see will be a summary of your order.

At this point you have another chance to go back and register another participant.

If everything looks as expected, click the **Next** button.



#### Discounts

The Waxers offer a discount to families registering three or more siblings within the Waxers organization.

Third child discount Fourth and subsequent children \$250.00 Free

You must register all your children at the same time and in the same package (player or goalie) to automatically receive the family discount.

If your children are mixed between player and goalie packages or house league and rep, please email <u>admin@waxers.com</u> prior to registering for house league.

If everything looks as expected, click the **Next** button.

**Registration summary** 

### Order summary

**Registration for** 

Edit this member's registr

Registration

U21 Required items Jersey Deposit

Discount - Registrati Subtotal for Steven

Registration for Edit this member's registr

**Total price** 

Register another par

	*
• Steven Stamkos ration Remove this member	×
	\$500.00 \$100.00
ion 2021-2022 Multi <b>Stamkos</b>	-\$25.00 \$575.00
<b>John Tavares</b>	+
	\$1,425.00 *taxes are not included
ticipant	Next

### Credits

If you opted to have your 2020-2021 refund credited to your child's HCR profile, you should see a \$275 credit in your order summary.

To apply the credit to this registration, you must click **Activate credits for this member**.

Credits cannot be transferred between members.

If everything looks as expected, click the **Next** button.

**Registration summa** 

### Order summary

**Registration** f

Edit this member's reg

Registration

U18 Required items Jersey Deposit

Available credit

Subtotal for John

Total price

Register another p

iry	×
,	
or John Tavares	
	\$500.00
	\$100.00
ts – Activate credits for this member	-\$0.00
n Tavares	\$600.00
	\$600.00 *taxes are not included
participant	Next

### Select Payment Schedule

The Waxers offer our members the option to either pay in full at the time of registration or pay in installments. If you choose to pay in installments, half the registration fee is payable at registration and the balance will be debited to your credit card on the scheduled dates. All fees must be paid in full by October 1.

Select your payment schedule from the dropdown list: **Full payment** or **Installments**.

Click the **Next** button.





CKEY FEDERATION		
Payment Schedule	×	
<b>TEST LARSEN</b> Payment Schedule	Select 🗸 🗸	Start date : 2021-08-03 End date : 2021-08-04
Previous	Next	Registration fee
<ul> <li>2021-2022 U21 Player Registration</li> </ul>	Player	\$775.00

### **Terms and Conditions**

Terms and conditions regarding new players, payment due date, payment options, and our refund policy are next.

New players must be set up with an HCR profile by the Waxers administration prior to registering.

Payment must be made at the time of registration by Visa, Visa Debit, and MasterCard. Personal cheques are not accepted.

Our <u>refund policy</u> can be found on our website (<u>www.waxers.com</u>) under the Registration tab. Please review prior to registering.

If you do not accept the terms, please cancel and quit the registration process.

Check the box to indicate your acceptance and click the **Next** button.



#### **Payment Terms and Conditions**

#### Payment Terms and Conditions

#### **New Players**

New players must be set up with an HCR profile by the Waxers administration prior to registering.

#### Payment Due Date

All payments must be made at the time of registration. If you select the installment plan, you will pay half the registration fee at the time of registration and installment payments will be taken from your credit card on the scheduled dates.

Participants are not allowed to participate in any form until registration fees are paid in full, proof of age and residency has been received, and Parent Respect in Sport is linked to the player profile.

#### **Payment Options**

Payments can be made by Visa, Visa Debit, or MasterCard. Personal cheques will not be accepted.

I have read and accept the terms and conditions \*

Previous		Next	\$775.00
Y	2021-2022 U11 Player Registration	Player	\$775.00

	×	
	•	
prior to		Visit website 🛛
Iment		
llment		Start date : 2021-08-03 End date : 2021-09-15
re paid port is		
		Registration fee
will not		\$775.00
	•	\$775.00
Nex	t	\$775.00
r		\$775.00

### **Select Payment Method**

Online payment is similar to all other online payment processes.

Click on the **Credit card** box.

Click the **Next** button.

You will be taken to the SportsPay website to process your credit card payment.

Fill in your information and click the **Pay** button.

Select Payment Method
Pay online now
Credit card
① You have selected a payment method process your transaction. Once complete you invoice.
Previous



Next

#### Pay with Credit Card

Markham Minor Hockey Associ	iati					
Invoice:	2021200093387					
Pay Now:	\$725.00					
Name On Card						
Enter name on card						
Card Number	Expiry MM Expiry YY					
Enter card number	· · · ·					
Your card data is securely managed						
CVV						
Enter CVV						
These are the 3 digits on						
the back of your card.						
Cancel	Pay					
sportspay						

×



### Success!

After your payment processes, you will see a Thank You screen with your receipt number. You can click on the receipt number to see the transaction in your account.

You can also view the transaction in your account by clicking on the Purchases tab in the left column. There you will see all transactions that you have made. You have access to all your transactions at all times. If you click on the invoice #, you can see the details of your invoice and print it.

Congratulations, you have successfully registered a player!

You will receive an email confirmation with your receipt. Please retain your receipt as proof of payment.

Please keep an eye on our <u>website</u> for important announcements regarding the upcoming season.

See you in the fall!

**Registration Confirmation** 



### Thank you for registering!

#### Your receipt number is #202120000022

An email confirmation has been sent to

.com

Thank you for your registration!

## What's next?

You can watch a video tutorial on how to register an existing participant:

**Register an existing participant** 

or one on how to register multiple participants (family):

**Register multiple participants (family)** 

Please keep an eye on our <u>website</u> for important announcements regarding the upcoming season.

See you in the fall!



